

Office of the Principal, Govt. Polytechnic Nanakpur, Panchkula (250)

Office Order No. 368

Dated: 06/08/2024

In Reference to notification no.100 Acd. / HSBTE dated 10.07.2024, the orientation program for the 1st year students admitted in session 2024-2025 will be held from 07.08.2024. The schedule with Duty Assigned for Orientation Programme for the newly admitted students (1st Semester) is as under:

Day	Timings	Activity	Duty Assigned To
Day 1 07.08.2024 (Wednesday)	10:30AM - 11:30AM	Inaugural Session	By Principal & All HoDs / O/Is
	11:30AM - 12:30PM	Welcome of Parents & Newly admitted students	By Principal & All HoDs / O/Is
	02:00PM - 04:00PM	Address by HoDs of the respective branch highlighting the programme Objectives, Job Opportunities, Placements, Future Scope followed by interaction with the concerned faculty	All O/Is of Concerned Branches
Day 2 08.08.2024 (Thursday)	10:00AM - 11:00AM	Familiarization with Branch, Innovations and Career Placement Opportunities in Govt. / Private Sector & Own Private Set-Up & Career Counselling	TPO/ATPO
	11:00AM - 12:00PM	Expert Lecture on Fire safety and Disaster Management	By Expert from Fire Department / Revenue and Disaster Management Department
	12:00PM - 01:00PM	Overview of Institute Building and Infrastructure facilities like Laboratories, Workshops, Library.	O/I Building
	02:00PM - 04:00PM	Overview of study and evaluation schemes of 1 st year lesson plan, Examination Rules, Attendance Rules & Discipline Rules Respective HoDs	O/I Exam
Day 3 09.08.2024 (Friday)	10:00AM - 11:00AM	Expert Lecture on Life Skills emphasising self-awareness, empathy and how to cope up with stress.	O/I Cultural
	11:00AM - 12:00PM	Expert lecture on Health & Nutrition/Personal hygiene & other infectious diseases	Health Expert
	12:00PM - 01:00PM	Visit to Library & Issue of Library Card	O/I Library, Jr. Librarian
	02:00PM - 04:00PM	Interaction with the concerned Mentors Respective Mentor focusing on the core strengths/ interests/hobbies of the students.	Mentors of Respective Branches
Day 4 12.08.2024 (Monday)	10:00AM - 11:00AM	Awareness/ Orientation on Digital Learning & Introduction of various resources of e-learning concerned Department Faculty	Sh. Hardeep Kumar / Ms. Shehnaz
	11:00AM - 12:00PM	Innovation & Entrepreneurship Skills	Talk by an Entrepreneur
	12:00PM - 01:00PM	Expert Lecture on Environment Conservation/ Tree Plantation/ Energy Conservation	O/I Applied Science
	02:00PM - 04:00PM	Familiarization with Institute & Departmental websites & Individual (Student) E-Mail Account Creation	O/I Website
Day 5 13.08.2024 (Tuesday)	10:00AM - 11:00AM	Success Stories of Alumni & Interaction with Alumni through Video Conferencing.	TPO/ATPO
	11:00AM - 12:00PM	Women Empowerment and other common Rules	Ms. Vanita Lect.(App. Sc.)
	12:00PM - 01:00 PM	Awareness about Cyber Security	Ms. Shahnaz, Lect. (CSE)
	02:00PM - 04:00PM	Guidance regarding the various Scholarship Schemes like PMS / Saksham / Pragati for Students' Bank accounts and procedure for applying for the same concerned Department Faculty	O/I Scholarship
Day 6 14.08.2024 (Wednesday)	10:00AM - 11:30AM	Lecture on Communication / Listening Skills	Sh. Ajay Kumar, Lect.(App. Sc.)
	11:30AM - 01:00PM	Lecture on Environment Science	O/I Applied Science
	02:00PM - 03:00PM	Guidance Regarding the Bus Passes and Traffic Rule	O/I Bus Pass
	03:00PM - 04:00PM	Allocation of Mentors/ Tutors to fresh students and interaction with respective mentor-mentee groups	Mentors/Tutors of Respective Branches
Day 7 16.08.2024 (Friday)	10:00AM - 11:30AM	Introduction of the Students	All faculty of Applied Science
	11:30AM - 01:00PM	Key Note Address by Principal	Sh. Mahender Singh, Principal (Off.)
	02:30PM - 04:00PM	Valedictory & Student feedback session	All faculty of Applied Science

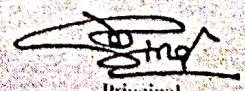
Principal
Govt. Polytechnic Nanakpur
Panchkula

Encls. No. GPNP/2024/2244-2245

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Copy to: -1 TPO/ O/I App.Sc./Civil/Mech./Comp./Electrical/Electronics/Workshop/Timetable/Website/Library (Through email)

2. Notice Board



Principal
Govt. Polytechnic Nanakpur