

**Haryana State Board of Technical Education, Panchkula**

Notification No: 09/Acd./HSBTE

Dated: 15.06.2026

**HSBTE ACADEMIC CALENDAR SESSION 2026-27**

**ODD SEMESTERS (1<sup>st</sup>, 3<sup>rd</sup> & 5<sup>th</sup>) and 2<sup>nd</sup> YEAR DIPLOMA IN PHARMACY**

S. No.	Name of Activity	Schedule Dates and Months
1.	Preparation and Uploading of Lesson Plans (Teacher-wise) on the Institute website	Up to <b>27.07.2026 (Tentative)</b>
2.	Orientation Program for the 1 <sup>st</sup> semester students	<b>30.07.2026 to 20.08.2026 (Tentative)</b>
3.	Starting of Classes/Academic Session (for 1 <sup>st</sup> , 3 <sup>rd</sup> & 5 <sup>th</sup> semesters), and <b>2<sup>nd</sup> year Diploma in Pharmacy</b>	w.e.f. <b>30.07.2026</b>
4.	Readmissions	Within 15 days from the start of the session
5.	Teaching period	From <b>30.07.2026 to 23.11.2026</b>
6.	Review of teaching by the Principal with HOD's, Faculty members and students	Third Monday of every month <b>(September, October, and November)</b>
7.	Class Tests / Quiz (Practical/Theory)	Third Wednesday of every month <b>(September, October, and November)</b>
8.	Assignments	Three (One in every month)
9.	<b>Conduct of 1<sup>st</sup> Sessional Test</b>	From <b>14.09.2026 to 18.09.2026</b>
10.	Display/Intimation of 1st Sessional Test marks and identification of weak students for extra classes	By <b>24.09.2026</b>
11.	Submission of the Concrete Plan/Time Table by the Concerned HoDs to the Principal for the conduct of <b>remedial classes</b> for weak students	<b>25.09.2026</b>
12.	1st Parent-Teacher Meeting	<b>28.09.2026</b>
13.	<b>Mentor-Mentee Meeting</b>	<b>At least one every month</b>

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14.	Checking of Lesson Plan compliance, coverage of Syllabus, Monitoring of Attendance & Teachers Diaries by HOD's & Principal(s)	On the 2nd and 4th Friday of every month of the semester
15.	Notification by the Polytechnics to the concerned students having less than 80% attendance	Last working day of every month
16.	Communication to Parents/Guardians of students regarding attendance record and Sessionals	1 <sup>st</sup> working day of every month
17.	Extension/Expert Lectures	Minimum two lectures per month per branch (preferably beyond the Syllabus)
18.	Webinar on Technical topics/quiz contest/Technical seminars/group discussion/debate/declamation, etc.	At least one activity per month on the last Friday of every month
19.	<b>Conduct of 2nd Sessional Test</b>	From <b>12.10.2026 to 16.10.2026</b>
20.	Display/Intimation of 2nd Sessional Test marks and identification of weak students for extra classes	By <b>22.10.2026</b>
21.	Submission of the Concrete Plan/ Time Table by the concerned HoDs to the Principal for the conduct of <b>remedial classes</b> for weak students	<b>23.10.2026</b>
22.	2nd Parent-Teacher Meeting	<b>27.10.2026</b>
23.	<b>Conduct of 3rd Sessional Test</b>	From <b>16.11.2026 to 20.11.2026</b>
24.	Display/Intimation of 3rd Sessional Test marks	By <b>23.11.2026</b>
25.	3rd Parent-Teacher Meeting	<b>23.11.2026</b>
26.	Academic evaluation-analysis of Sessionals, practical work, labs & teachers' diary by the Principal/HOD & further <b>remedial action</b> as per evaluation	<b>23.11.2026</b>
27.	Uploading of Internal Marks	Up to <b>23.11.2026</b>

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28.	External Practical exams	<b>25.11.2026 to 01.12.2026</b>
29.	Uploading of Practical awards on the HSBTE Exam Portal - ONLINE	Up to <b>05.12.2026</b>
30.	<b>Final Theory Examinations (Except Pharmacy)</b>	<b>10.12.2026 (Tentative)</b>
31.	<b>Start of next Session</b>	From <b>11.01.2027 (Tentative)</b>

1. **The students who are already on Industrial Training, their attendance on training in industry will be counted towards the total attendance.**
2. If the proposed date of a certain activity happens to be a holiday, the next working date shall be taken as the date of the activity.
3. **The classes shall be conducted in the Institute in Physical Mode only.**
4. Throughout the semester, every Principal/HoD shall ensure that their faculty (Regular as well as Guest faculty) will foster continuous connectivity with their respective students for effective teaching and learning.
5. Mentor for admitted students:
  - Each faculty deputed as a mentor for 15-20 students at the time of their admission shall be in continuous association with the students for their proper guidance in academics, training, placement, etc.
6. If the monthly attendance of the student(s) is below the prescribed attendance criterion, i.e. **80%** for Diploma courses, and **75%** for Diploma in Pharmacy (as prescribed by PCI for Diploma in Pharmacy course), then communicate the monthly attendance status to students and parents.
7. **Surprise inspections of the Institutes will be conducted by the HSBTE to ensure the proper engagement of classes.**
8. Medical leave as per Medical Performa only.
9. The Institute must ensure that a proper record of all activities is maintained so that the same can be verified by the Board.
10. Diploma in Pharmacy classes will continue as normal during the odd semester Diploma HSBTE exams.
11. Emphasis to be given on the following activities for the overall development of students:
  - Improving communication skills, soft skills, presentation skills, motivating lectures, time management, etc.